

HEAD OFFICE

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 Private Bag X 44
 MOGWADI 0715
 Telephone : (015) 501 0243/4
 Fax no : (015) 501 0419
 E-mail: info@molemole.gov.za



Molemole Municipality

MOREBENG BRANCH OFFICE

25 Cnr. Roets & Viviers Street
 MOREBENG 0810
 Telephone : (015) 501 2301 / (015) 501 2371
 Fax no : (015) 397 4334

www.molemole.gov.za

Ralephenya T.D

ALL CORRESPONDENCE TO BE ADDRESSED TO THE

CORP-8/1/1/05

Date: 20 September 2024

REQUEST FOR QUOTATION

MOLEMOLE MUNICIPALITY IS HEREBY INVITING QUOTATIONS FROM SUITABLE SERVICE PROVIDERS WHO ARE REGISTERED ON THE CENTRAL DATABASE FOR THE SUPPLY, DELIVERY AND INSTALLATION OF OFFICE EQUIPMENT AT MOGWADI, MOREBENG BRANCH OFFICE AND MOLETJIE BRANCH OFFICE:

SPECIFICATION OFFICE EQUIPMENT

DESCRIPTION	QTY	LOCATION	DELIVERY ADDRESS
Supply & Installation 12000 BTU Split unit Air Conditioner. Eneigization and Commissioning of air conditioners	01	Server room	Moletjie Ga-Phaudi
Supply & Installation 12000 BTU Split unit Air Conditioner. Eneigization and Commissioning of air conditioners	05	Council support Office(1) PMU Technician(1) Community Service Senior Manager(1) MM board Room (1) Management rap(1)	Mogwadi office
Supply & Installation of 12000 BTU Split unit Air Conditioner. Eneigization and Commissioning of air conditioners	03	Environmental office Admin Office Secretary Branch Manager	Morebeng Office
Supply & Installation of 24 000 BTU Split unit air conditioner. Eneigization and Commissioning of air conditioners	01	Council Chamber	Morebeng Office

Vision: A developmental people driven organization that serves its people

Mission: To provide essential and sustainable services in an efficient and effective manner.

DESCRIPTION	QTY	LOCATION	DELIVERY ADDRESS
Supply & Installation 12000 BTU Split unit Air Conditioner. Enegezation and Commissioning of air conditioners	01	Server room	Moletjie Ga-Phaudi
Supply & Installation of 7000 BTU movable portable air conditioner (Cooling & Heating)	06	HR Office, Payroll office, OHS officer, environmental office, Civic Reception and Ga Phaudi	Mogwadi Old Building, Civic Centre and Ga Phaudi
Supply & Installation of DSTV Explora	01	Civic Centre	
Supply and install 65 inch colour smart LED, TV	01	Civic Centre	Civic Centre
Flat TV wall mount bracket	01	Civic Centre	Civic Centre
170 Top freezer fridge metallic	01	Ga Phaudi	Ga Phaudi
Supply and installation of universal-1brick SABS Safe	04	Old Building, Civic center ,technical and DTLC	Mogwadi

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PRICING STRUCTURE

DESCRIPTION	QTY	Unit price	Total price
Supply & Installation 12000 BTU Split unit Air Conditioner. Enegezation and Commissioning of air conditioners	01		
Supply & Installation 12000 BTU Split unit Air Conditioner. Enegezation and Commissioning of air conditioners	02		
Supply & Installation of 12000 BTU Split unit Air Conditioner. Enegezation and Commissioning of air conditioners	05		
Supply & Installation of 24 000 BTU Split unit air conditioner. Enegezation and Commissioning of air conditioners	01		
Supply & Installation of 7000 BTU movable portable air conditioner (Cooling & Heating)	06		
Supply & Installation of DSTV Explora	01		
Supply and install 65 inch colour smart LED TV	01		
DVD –USB player and HDMI	01		
Flat TV wall mount bracket	01		
170 Top freezer fridge metallic	01		
Bar fridge metallic	01		
Supply and installation of universal-1brick SABS Safe	04		
		Total price	
		VAT	
GRAND TOTAL UNIT PRICE (VAT INCL)			

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1. The following documentation should accompany your quotations:

- a) The recent up-to-date central supplier database (CSD) registration report detailing all compliance requirements; [Last verified between the **advert date** and the **closing date**]
- b) Valid Tax Compliance status pin
- c) Fully signed and completed declaration of interest form [downloadable from www.molemole.gov.za]
- d) Fully signed and completed MBD 9 form [downloadable from www.molemole.gov.za]
- e) A valid copy of CIDB certificate and grade 1ME

N.B. Failure to attach the above documents will disqualify the bidder from further evaluation.

2. Evaluation on functionality

Under functionality, Bidders must achieve a minimum of 80% of the total points (rounded to the nearest decimal point) for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and Specific Goal)

Criteria	Weights	Applicable values
Company Experience Relevant experience in Supply & Installation / repairs and maintenance of air- conditioners. Attach four (4) appointment letters with contactable references on Clients company letterhead.	100	Poor = 1 Average = 2 Good = 3 Very good = 4
Total	100	Excellent = 5

3. Stage 3: Evaluation on Price and Specific Goals

- Bidders must attach the following supporting documents to claim points. Failure to attach the valid documents points shall not disqualify the Bidder from further evaluation; but only points will be forfeited.

Preference Points for specific Goals	Means of Verification	Points
People or Business residing within Molemole Local Municipality	Statement of municipal rates or Proof of residents from Traditional Authority	5

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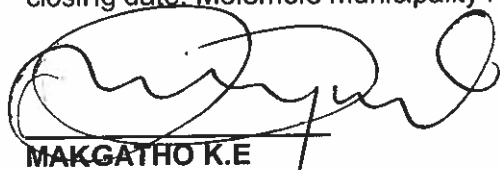
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Woman- Ownership of more than 50%	Identification Document and Company and Intellectual Property Commission (CIPC) document	5
People with Disability	Medical Report indicating Disability	5
Youth (18 to 34 years)	Identification Document	5

The following conditions will apply:

- a) Quotations must be on an official letterhead of the company
- b) Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- c) Incomplete quotations will be disqualified from further evaluation
- d) Payment will be effected within 30 days of receipt of invoice.
- e) Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for specific goal as per PPPFA of 2022,
- f) The bidder needs to ensure that there is skills transfer.
- g) The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

Kindly direct all technical enquiries to Ms. Khoza K at 015 501 2304 between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal RFQ Box by the **27 September 2024** at 11h00, clearly marked "**OFFICE EQUIPMENT**" No quotations will be accepted after the closing date. Molemole municipality reserves the right to accept any quotations.



MAKGATHO K.E
MUNICIPAL MANAGER
CORP-8/1/1/05

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